

Lafayette's panoramic view of the Rocky Mountains inspires our view into the future. We value our heritage, our unique neighborhoods, a vibrant economy, and active lifestyles. We envision a future that mixes small-town livability with balanced growth and superior city services.

Lafayette Public Library Board meeting minutes

November 14, 2022

Lafayette Public Library downstairs meeting room

I. **Call to order** at 6:32pm.

Present: Chair Olivia Ameigh, Vice Chair Susan Curtis, Secretary Dave Belin, Randy Bender, Ed Knight, Jess Gribble, Jody Tracy, Denice Walker, Autumn Warrington, Director Melissa Hisel, and Assistant Director Scott Foley.

- II. **Library Mission**: "The Lafayette Public Library brings community, information, and ideas together to inspire learning, literacy, and discovery."
- III. **Comments from Public**: Frank Archuleta from Lafayette asked the Board to sign a letter to City Council related to the 1958 Lafayette Home Rule Charter and to eliminate its requirement of residency in the City of Lafayette to serve on Boards and Commissions.
- IV. **Approval of Minutes from September 12, 2022 Meeting**: Curtis moved to approve the September 2022 minutes; Tracy seconded. Motion passed unanimously.
- V. **Staff Update**: Director Hisel updated the board on the Strategic Planning Process and the consultant doing the work. The survey for the Strategic Plan is in the field, with a postcard mailed to over 15,000 addresses in Lafayette, emails sent to the Lafayette Library newsletter list, and a notice written up in the Lafayette Connection newsletter. She also reviewed the planned closures for holidays and staff development in 2023. Other general updates included the dissolution of the FLC, the transition to Marmot, and other topics. The library is close to being at full staff. Wages and benefits have been reviewed at the library and across the City. Assistant Director Foley reported on some facilities updates, including a new carpet in the entryway and improvement to the HVAC system. Staff appreciation day will be at the library on December 14 from 8am to 10am.
- VI. **Policy Review: Code of Conduct Policy**: The Code of Conduct Policy has been updated and is in draft form. The library has been seeing increased offenses of increased severity, including suspensions from the building. The language in the draft policy aligns with other city policies and provides greater clarity. The policy also merges several different previous policies that were

- once separate. Staff safety is a significant consideration in the updating of this policy. Bender moved to approve the Policy as written; Ameigh seconded. Motion passed unanimously.
- VII. **Policy Review: Child Safety Policy**: The Child Safety Policy was reviewed. Walker suggested consolidating the various "Unattended Children" sections together in the document. Belin motioned to approve the policy with Walker's suggestions; Curtis seconded. Motion passed unanimously.
- VIII. **Appointments to the Library Board**: Curtis moved to re-appoint Ameigh and Bender to new term on the board; Gribble seconded. Motion passed unanimously.
- IX. **Foundation Liaison Update**. Member Bender reported about the last meeting the holiday book sale will take place December 3 to December 11, 2022. The FOLF board presented a check to the library for the summer reading program and author events.
- X. Council Liaison Update. None.
- XI. **Other Business.** The board discussed the topic that was addressed in the public comment section of the meeting.
- XII. **Next Meeting Date and Agenda Items**: The next meeting will be January 9, 2023.
- XIII. **Adjourn:** Ameigh moved to adjourn the meeting; Bender seconded. Motion passed unanimously. Meeting adjourned at 8:03pm.

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